Codman Academy Board of Trustees Meeting
637 Washington Street
Dorchester, MA 02124

Tuesday May 3, 2016
6:00pm

Trustees Present: Dudley Blodget, Rick Holden, Tyrone Latin, Anthony Alan Parker, Jim Pender, Tom Quirk, Bill Walczak

Trustees Absent: Heather Ayres, Meg Campbell, Sandra Cotterell, Juma Crawford, Martin Familia ’05, Tony Helis, Bear Hollis, Carla Small

Staff Present: Thabiti Brown (Principal), Sydney Chaffee (Grade 9 Humanities Teacher), Kiyo Gomi (Development Associate), Niki Janus (Dean of Alumni), Rachel Langer (Development Associate)

Others Present: John and Zoe Minton (family of Sydney Chaffee)

I. The meeting was called to order at 6:06pm by Tyrone Latin

II. No public comment

III. Review minutes of April 13, 2016 meeting
   a. Dudley moved to adopt the April 13, 2016 meeting minutes. Tom seconded. The motion to adopt the April 13, 2016 meeting minutes passed unanimously.

IV. Guest of Honor – Sydney Chaffee, Grade 9 Humanities Teacher
   a. Sydney was presented with the National Board Certification and congratulated for being named the 2017 Massachusetts Teacher of the Year.
   b. Sydney publically thanked the board for their dedication to Codman Academy.

V. Enrollment Policy
   a. Rick made a motion to adopt the revised enrollment policy. Dudley seconded. The motion to adopt the revised enrollment policy passed unanimously.

VI. Charter Renewal – Plan for meeting conditions
   a. As the first step to meet the conditions for Codman’s charter renewal, EL Education will be coming to evaluate Codman’s program and provide feedback to improve Codman’s practice. EL Education will be on site for two days (May 16 and 17) and will provide Codman with a report by the end of May.
   b. Using this report, Codman will write a plan of action to meet state’s conditions. This action plan will be submitted to the state by the end of July. The state is most interested in Codman’s action steps and will return for a site visit in December 2017.
   c. Thabiti feels each classroom is more conducive to learning than they were six months ago. All teachers have taken feedback from the renewal process to heart and have made strides in making their classrooms better.

VII. Charter Cap Lift – Advocacy and Strategy
   a. Thabiti clarifies what board members of a public entity can and cannot do.
   b. A lengthy discussion of the process of the charter cap lift appearing on the ballot ensued.

VIII. New Business
   a. Thabiti thanks Dawn, Rachel and Kiyo for a strong fundraising effort.
   b. Video from the Teacher of the Year ceremony will be on the website in the near future.

IX. Meeting adjourned at 7:30pm